

# ESIF Compliant Procurement Documentation Developed

## CHALLENGE

Our client was a private sector company specialising in the development of energy related technology who was delivering a project using funds secured from the European Structural Investment Funds (ESIF).

As a limited company, our client was not legally required to undertake regulated procurements. However, as this project received European funding, the new contract procured needed to be fully compliant with the ESIF National Procurement Requirements (ESIF-GN-1-001).

## SOLUTION

Apsiz undertook research into the national procurement requirements of ESIF, which had to be followed in addition to those set out within the EU procurement directives.

A complete suite of bespoke procurement documentation was then developed for the client, which followed the structure and format stipulated by ESIF. This provided the client with full confidence regarding their compliance with all requirements, particularly in relation to detailed record keeping.

Apsiz oversaw all stages associated with the procurement process, offering advice and guidance at all key stages, thereby eliminating all risk for the client on an ongoing basis.

The documentation developed by Apsiz included templates required for all subsequent stages of the procurement process, including those relating to clarification, evaluation, consensus, award, debrief, and contract completion.

## RESULTS THAT SPEAK FOR THEMSELVES

- ⇒ Bespoke suite of procurement documentation developed which was 100% compliant with the requirements of the European Structural Investment Funds along with the EU procurement directives.
- ⇒ Documents developed relating to: -
  - Procurement Procedure Justification
  - Opportunity Advertisement
  - Invitation to Tender Requirements
  - Evaluation Criteria and Weightings
  - Terms and Conditions of Contract
  - Questions and Clarification Process
  - Evaluation and Consensus Agreement
  - Outcome Notification and Debrief
  - Award and Contract Completion
- ⇒ Expert advice and guidance also provided on the requirements of the Public Contracts Regulations 2015.